



Ref No:

Date :-04/08/2025

**ESTABLISHMENT OF GRIEVANCE REDRESSAL COMMITTEE IN
THE INSTITUTE**

Student Grievance Redressal Committee (SGRC) has been established at the Institute to settle the grievances of students related to academic and non-academic matters; if and when they arise.

Objectives:

- To provide opportunities for the redressal of the grievances of students already enrolled at the Institute, as well as those seeking admission to the Institute.
- To develop an organizational framework to resolve the Grievances of students.
- To provide students, hassle free resource to have their grievances redressed.
- To establish structured interactions with students to elicit information on their expectations regarding the grievances.
- To make the Institute student-friendly.

Procedure:

- Student shall make an application to the committee Chairperson regarding the grievance/s.
- The Chairman shall call the SGRC meeting to resolve the Grievance/s.
- SGRC while resolving the grievance/s, will follow the principles of natural justice.



[Signature]

Principal
Shree Saraswati Institute Of
Technology, Tondavali



- The SGRC shall send its report with recommendations, if any, to the concerned entity and a copy thereof to the aggrieved student, within a period of 15 days from the date of receipt of the complaint.

Any student aggrieved by the decision of the Student Grievance Redressal Committee may prefer an appeal to the Ombudsperson, within a period of fifteen days from the date of receipt of such decision.

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC)

Sr.No.	Name	Designation	Role
1	Mr.S.R.Satavekar	Principal	Chairman
2	Miss.S.S.Chavan	Lecturer	Member Secretary
3	Miss.P.S.Jamsandekar	Lecturer	Member
4	Kum.Parth Ombalkar	Student	Student Representative
5	Miss.Tanvi Unhalkar	Student	Student Representative




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